



Bowie Middle School Absence Note

- Absence notes must be received in the attendance office within five days of returning to school or it will result in an unexcused absence.

Student Name: _____ Grade: _____

ID #: _____

My child was absent on: _____

Reason for Absence:

Illness - — Absences of 4 or more days due to medical reasons require a doctor's note verifying the illness, or absences will be unexcused.

Medical/Dental appointment- Attendance credit will be given with medical documentation and partial day attendance on appointment date.

Death in Family/Funeral –Relationship to Student _____

You are allowed up to three days excused for family related funerals with proper documentation. Mass cards, death certificate, funeral program, or letter from funeral director.

Religious Holiday (Proper identification of specified day is required)

Other – please state reason below (detailed explanation required). “Family Emergencies” are reviewed/approved by the administrators and are unexcused unless a valid explanation is given.

Print Your Name _____

Your Signature _____

Daytime Telephone Number (____) _____

For Office Use

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Email or fax absence notes to:
attendanceJBMS@fortbendis.com
(281) 327-6227
(281) 327-6201 fax